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26 August, 1946

MEMORANDUM FOR THE EXECUTIVE TO THE DIRECTOR

SUBJECT: Recommendations for the Centralization of C.I.G. security functions in an Office of Security, Central Intelligence Group.

REFERENCE: C.I.G. Administrative [redacted] dated 22 July, 1946.

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1. In compliance with my oral instructions, [redacted] Chief of the Security Branch, Office of Collection, has completed a study of those intelligence functions pertaining to security which are contained in the tentative organization charts of the various operating Offices of the Central Intelligence Group.

2. a. This study indicates that a Branch in one of the C.I.G. Offices is the principal C.I.G. staff element charged with formulating overall Central Intelligence Group security policies and procedures for implementation by the several Assistant Directors of Central Intelligence. The study further reveals that many security functions and responsibilities are now scattered throughout the C.I.G. organizational structure and that economy of effort and personnel, as well as centralization of primary responsibilities, could be more efficiently effected if such security functions and responsibilities were consolidated in one major Office. Since the security function involves planning, supervision and operations, it is believed that the most appropriate manner of accomplishing the centralization of this aspect of intelligence is to establish an Office of Security under an Assistant Director responsible to the Director of Central Intelligence.

b. In this connection, attention is invited to the fact that the Security Group of the War Department General Staff which is charged with the formulation and promulgation of War Department security policies and procedures and the supervision of their implementation throughout the military establishment, has recently been re-established and placed directly under the Director of Intelligence of the War Department. The other I.A.B. agencies (State, Navy and the Air Force) have similarly recognized this principle in their intelligence organization.

3. It is, therefore, recommended that:

a. The Security Branch of the Office of Collection be eliminated.

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b. An Office of Security, under the Director of Central Intelligence, be activated and appropriately charted on the Plates appended to the cited Administrative Order.

4. The suggested functions of the recommended Office of Security, under the Director of Central Intelligence, are shown below. The detailed Office organization chart is attached as Tab A hereto.

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**OFFICE OF SECURITY**

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**Assistant Director for Security**

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1. Formulates and disseminates coordinated Federal security policies pertaining to the safeguarding of information, personnel, equipment and installations of the departments and agencies of the United States Government in the interest of national security.
2. Prescribes and supervises the implementation of the overall security policies for the Central Intelligence Group designed to insure, on a world-wide basis, the control and safeguarding of information and intelligence, particularly that received from sensitive sources, and the security of operations, personnel, equipment and installations of the Central Intelligence Group.
3. Formulates coordinated Federal censorship policies and procedures for implementation in the event of a future emergency or state of war.
4. Assumes primary responsibility for the implementation and regulation of the security policies prescribed for the entire Central Intelligence Group as indicated in paragraph 2, above.
5. Conducts investigations, upon request by appropriate Offices of the Central Intelligence Group, of specific sources of information to determine the general validity, credibility and reliability of information furnished to the Central Intelligence Group.
6. Acts as the sole agent of the Director of Central Intelligence for the coordination of all public relations, press or similar releases and other publicity matters pertaining to the Central Intelligence Group.

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7. Coordinates, in conjunction with appropriate Offices of the Central Intelligence Group, matters relative to the technical security activities of the departments and agencies of the Federal Government in the fields of secret means of communication, radio direction-finding equipment and techniques, sabotage materials and techniques and related subjects.

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5. If the recommendations contained in paragraphs 3 and 4 above are approved, certain changes in the security functions contained in the various Plates attached to the cited Administrative Order should be effected. The suggested changes are as follows:

a. Plate 4:

(1) Eliminate function No. 5 under the Executive for Personnel and Administration.

(2) Eliminate the Security Division and its function as presently listed under the Executive for Personnel and Administration.

b. Plate 6:

(1) Change function No. 6 of the Assistant Director of the Office of Collection to read as follows: "In accordance with the overall security policies prescribed for the Central Intelligence Group by the Office of Security, Central Intelligence Group, establishes and maintains requisite security measures designed to insure the security of information collection activities, to include the safeguarding of information received from sensitive sources."

(2) Eliminate the Security Branch and its functions as presently listed under the Office of Collection.

c. Plate 7:

(1) Add an additional function for the Assistant Director for Research and Evaluation to read as follows: "In accordance with the overall security policies prescribed for the Central Intelligence Group by the Office of Security, Central Intelligence Group, establishes and maintains appropriate security measures designed to insure the safeguarding of information and intelligence, particularly that received from sensitive sources."

(2) Appropriate changes in function No. 6 of the Information Center Branch and function No. 3 of the Library Branch of the Office of Research and Evaluation should be made in order to read substantially as that additional function recommended in (1) immediately above.

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**d. Plate 8:**

(1) Change function No. 7 of the Assistant Director for Dissemination to read as follows: "In accordance with the overall security policies prescribed for the Central Intelligence Group by the Office of Security, Central Intelligence Group, establishes and maintains classification and declassification control procedures and appropriate security measures relative to the release of central intelligence and to the safeguarding of its dissemination and distribution throughout the United States Government."

(2) The functions of the Intelligence Control Branch should be appropriately modified as indicated by the recommended revised function shown in (1) immediately above. Function No. 3, which is a security policy coordination matter, should be formulated by the Office of Security, C.I.G. However, the implementation of this policy, when established, should be allotted to the Intelligence Control Branch, Office of Dissemination.

6. It is believed that one or two professional personnel could effectively discharge the implementation of security measures in the various Offices of the Central Intelligence Group after they have been prescribed by the recommended Office of Security, C.I.G. It is further believed that, initially, approximately ten professional personnel would be required to discharge the functions recommended for the Office of Security, C.I.G.

  
Colonel, U.S.C. (AG)

Assistant Director for Collection

**Concurrences:**

\_\_\_\_\_ Office of Research and Evaluation;  
\_\_\_\_\_ Office of Dissemination;  
\_\_\_\_\_ Inter-departmental Coordinating and  
Planning Staff;  
\_\_\_\_\_ Executive for Personnel and Administration.

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